



P.O. Box 46
 Kotzebue, Alaska 99752
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CITY USE ONLY	
New	Renewal
Received:	
Receipt:	

APPLICATION FOR CERTIFICATE OF AUTHORITY TO COLLECT SALES TAX

No sales tax license may be issued to or renewed for a person owing a judgment, delinquent taxes or a utility bill to the city. KMC 3.20.170(c)			
SECTION 1. ENTITY TYPE: Please select one.			
<input type="checkbox"/> Individual/Sole Proprietor	<input type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Partnership	
<input type="checkbox"/> Corporation	<input type="checkbox"/> Non-Profit (IRS 501C documents required)		
SECTION 2. BUSINESS INFORMATION. Required by Kotzebue Municipal Code 3.20.170(b)			
Name of Applicant:			
Business Name:			
Business Address (Street Number, Street Name, City, State, Zip Code):			
Business Mailing Address (Post Office Box or Street Number, Street Name, City, State, Zip Code):			
Federal Tax Identification Number:	Alaska Business License Number:	NAICS Code:	
Submit a copy of your Alaska business license as proof of compliance with applicable state and federal licensing requirements. KMC3.20.170(b).			
Describe nature of business:			
Is the business seasonal?	Yes	No	If yes, business is conducted from:
SECTION 3. OWNER INFORMATION (Corporation or Partnership)			
Please attach a list of partner names if there are more than two partners.			
1	Printed Name	Title	
2	Printed Name	Title	
SECTION 4. PREVIOUS REGISTRATION INFORMATION (Complete only if there is a change in ownership).			
Date of Ownership:	Former Business Name:	Former Business Owner:	
SECTION 5. PERSON RESPONSIBLE FOR FILING			
Name:		Title:	Phone Number:
SECTION 6. SIGNATURE AND DISCLOSURE			
I do declare, under penalties of perjury, that this application has been examined by me. To the best of my knowledge and belief it is a true, correct and complete application.			
_____		_____	_____
Printed Name of Owner or Agent		Signature	Date
_____		_____	_____
Printed Name of Owner or Agent		Signature	Date
Valid: July 1, 201__ through June 30, 201__			
Renewed annually upon payment of a \$50 fee and completion of renewal form.			